



Network Working Area

Network for Communicable Disease Control in Southern Europe and Mediterranean Countries

Submission Date: 13 April 2010 at: 17:04

## Questionnaire about Institutions partners

### SECTION 1

Official name<sup>1</sup>

<sup>1</sup> Provide the name of the organization such as the Ministry of Health or Public Health Institute to which your unit belongs.

**Ministry of Civil Affairs Bosnia and Herzegovina**

Unit<sup>2</sup>

<sup>2</sup> Department/Unit within the institutions involved in the Network, in charge of the surveillance of communicable diseases (especially in early warning and response system, vaccine preventable diseases and zoonotic infections).

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b) Institution

***Public health institute Republika Srpska***

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c) Institution

***Veterinary office of Bosnia and Herzegovina***

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### SECTION 2

Mandate<sup>3</sup> as described in the regulation enacting your organization

A maximum of 200 words is allowed

**Bosnia and Herzegovina has a complex administrative structure (Annex IV of Dayton Peace Accord) which is mandated by the Law on Ministries and other Administration Authorities of Bosnia and Herzegovina (BiH)**

<sup>3</sup> The mandate defines the main functions of an organization and derives from outside and above an organization.

### SECTION 3

Describe your unit position within the organizational chart (organigram)<sup>4</sup> of the larger institution you belong to

A maximum of 200 words is allowed

<sup>4</sup> An organizational chart for a whole organization shows the units who make up such organization and the relationships between them. Relationships refer to authority and communication lines.

Upload a file for further informations:

### SECTION 4

Describe your unit's organizational chart (organigram)<sup>5</sup>

A maximum of 200 words is allowed

<sup>5</sup> An organizational chart for a unit shows the managers and main professional roles who make up such unit and the relationships between them.

### SECTION 5

Illustrate the main roles and activities carried out by your organization in the field of infectious diseases prevention and control, specifically in the following areas:

a) Surveillance of infectious diseases

A maximum of 200 words is allowed

b) Epidemic Intelligence<sup>6</sup>

A maximum of 200 words is allowed

<sup>6</sup> Please, see: C. Paquet, D. Coulombier, R. Kaiser, M. Ciotti, *Epidemic Intelligence: a new framework for strengthening disease surveillance in Europe in Eurosurveillance, 2006; 11 (12): 212–4.*

c) Monitoring of services delivery, including immunization of migrant populations

A maximum of 200 words is allowed

d) Zoonosis

A maximum of 200 words is allowed

**Official Gazette no. 5/03) in October 2005. Ministry of Civil Affairs of Bosnia and Herzegovina, through its Department for Health, plays a key role in coordinating policies within the country. At international level, the Ministry has a mandate to take over the international obligations, but without any instrument or mandate to pursue the implementation of these obligations.**

**Senior Officer for informatics system in Health in the Unit for planning, human resources and informatics system in Health–Department for Health**

**Ministry of Civil Affairs has 9 departments. One of them is Department for Health. Department has two units, namely European Integration Unit and Unit for Planning, Human Resources and Informatics System in Health. In the Unit for Planning, Human Resources and Informatics System in Health there are 3 officers and the Chief of Unit. The officers are: senior officer for monitoring health sector and planning, officer for health insurance and senior officer for informatics system in health. Senior officer for monitoring health sector and for informatics system has the obligation to collect data in the field of communicable and non communicable diseases, health account data, etc. from entity level ministries of health and to send the data to international bodies such as WHO, EUROSTAT.**

**Collecting data from entity ministries of health**

**Ministry of Civil Affairs has Pandemic Influenza Preparedness and Control Plans which were developed in the Federation of Bosnia and Herzegovina and Republic of Srpska. Development of a framework document for whole Bosnia and Herzegovina was on-going until early 2009, when previous Draft document was revised and harmonized with the provisions of the Framework Law on Protection and Rescue of People and Material Goods against Natural and Other Disasters in Bosnia and Herzegovina (BiH Official Gazette no. 50/08). BiH Pandemic Influenza Preparedness and Control Plan has been developed in line with the guidelines provided in the World Health Organization Pandemic Influenza Preparedness Global Plan. It contains all essential elements which can ensure coordinated efforts to fight against pandemic influenza in Bosnia and Herzegovina, but also in the neighbouring countries and broader. Global Plan sets forth range of recommended measures to be implemented in a country before and during the pandemic.**

**Under control of Veterinary Office in Bosnia and Herzegovina**

e) Diagnostic services  
A maximum of 200 words is allowed

f) Emergency preparedness  
A maximum of 200 words is allowed

g) Training and education  
A maximum of 200 words is allowed

h) Research  
A maximum of 200 words is allowed

## SECTION 6

Describe the alert procedure adopted by your organization and the conditions to which applies paying special attention to infectious diseases.  
A maximum of 200 words is allowed

**Working group consists of representatives from entity ministries of health and Brcko District and represent from Ministry of civil affairs**

## SECTION 7

Provide a brief account of your unit's professional staff mix<sup>7</sup>  
<sup>7</sup> *The categories are mutually exclusive: please, assign only one profile to each unit's professional staff.*

Staff mix	Senior	Junior	Total
Epidemiologists	<i>0</i>	<i>0</i>	<i>0</i>
Infectious diseases specialists	<i>0</i>	<i>0</i>	<i>0</i>
Statisticians	<i>1</i>	<i>0</i>	<i>1</i>
Microbiologists	<i>0</i>	<i>0</i>	<i>0</i>
Biologists	<i>0</i>	<i>0</i>	<i>0</i>
Laboratory technicians	<i>0</i>	<i>0</i>	<i>0</i>
Information Technology Managers	<i>1</i>	<i>0</i>	<i>1</i>
Others (please, specify)	<i>10</i>		<i>10</i>

## SECTION 8

Describe the content of and time span covered by the databases related to infectious diseases your organization manages.  
Please select the number of databases you want to describe, insert their descriptions, and leave the drop-down menu with the number of databases you have compiled.

Number of databases: *0*

## SECTION 9

Exemplify the main publications produced by your organization during the last three years.  
Please select the number of publications you want to describe, insert their descriptions, and leave the drop-down menu with the number of publications you have compiled.

Number of newsletters: **0**

Number of bulletins: **0**

Number of reports: **0**

Number of research: **0**

Others: **0**

**SECTION 10**

Identify your main collaborating partners in each area.

Number of partners: **4**

Partner name	Location	Surveillance of infectious diseases	Epidemic Intelligence	Monitoring of s. delivery	Zoonosis	Diagnostic Services	Emergency preparedness	Training and education	Research
<i>Federal Ministry of Health–Federal Institute for Public Health</i>	<i>Regional</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>					
<i>Ministry of Health and Social Welfare–Institute for Public Health Republika Srpska</i>	<i>Regional</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>					
<i>Department for Health Brčko District</i>	<i>Regional</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>					
<i>Veterinary Office in Bosnia Herzegovina</i>	<i>National</i>				<i>Yes</i>				